

ALVA'S COLLEGE OF NURSING

MOODABIDRI

LIBRARY AND INFORMATION CENTRE

Library Rules and Regulations:

General Rules:

- Identify Library card is compulsory for getting access to the library.
- Silence to be maintained.
- No discussion permitted inside the library.
- Registration should be done to become a library member prior using the library resources.
- Using Mobile Phones and audio instruments with or without speaker or headphones is strictly prohibited in the library premises.
- Enter your name and sign in the register kept at the entrance counter before entering library.
- Show the books and other materials which are being taken out of the library to the staff at entrance counter.
- The Librarian may recall any book from any member at any time and the member shall return the same immediately.
- Library borrower cards are not transferable. The borrower is responsible for the books borrowed on his/her card.
- Refreshment of any kind shall not be taken anywhere in the library premises.
- Users are not allowed to leave their baggage overnight in the library. The library shall not take any responsibility for loss of personal property of books already signed out to a user.
- Seats in the library may not be reserved.
- No library equipment may be moved, modified or tampered with without permission from the librarian.
- Good order must be observed in the library at all times for example placing of feet on the furniture, eating and drinking, smoking, sleeping etc. will not be allowed.
- Group discussions are only allowed in the discussion room and the noise must be kept to a minimum and should not disturb any other user in the library.